

Indirect Employment Verification Form

September 2023

Use this form to verify you are exempt from Child Care Licensing Regulations*.
This form must be signed by your employer and accompany your Nevada Registry membership application.

This form serves as verification that _____ (First/Last Name)
is currently employed in an Early Childhood position that is indirect/exempt from Child Care Licensing
requirements.

Name of Employer: _____

Start Date: ____/____/____

I acknowledge that my application to The Nevada Registry is for Career Ladder placement purposes **only**.
I understand that if I elect to work in a licensed child care program in the future, I will be required to meet
the Child Care Licensing regulatory requirements.

By signing this form, I understand that this letter is being accepted in lieu of the standard documentation
typically required for Career Ladder placement because I am not working in a program subject to Child
Care Licensing.

I certify that the information provided is true and correct.

Signature of Applicant: _____

Date: ____/____/____

Signature of Employer/Direct Supervisor: _____

Date: ____/____/____

Upload this form within your online Membership Application.

**Though you are not required to submit documentation verifying the completion of initial training requirements of Child Care Licensing, you are encouraged to submit your college transcripts, teaching license/ECE endorsement (if applicable) and/or other educational documents such as a CDA, Montessori Diploma or High School diploma (if you have not completed college level courses) along with this form. Doing so could place you at a higher level on the Career Ladder commensurate with your completed formal education and will be a more accurate reflection of your educational accomplishments.*

